

MATRIX

Volunteer Safeguarding Accreditation Requirements

IMPORTANT

The below Matrix does not provide an exhaustive list of volunteer roles and is to be read in conjunction with Standard 'Volunteer Safeguarding Accreditation Requirements'.

| ROLES | Blue Card | Police Check | Prior Conduct Declaration | Safe Conduct Standards | Safeguarding Essentials Training Module | Safeguarding Training Module |
|--|-----------|--------------|---------------------------|------------------------|---|------------------------------|
| Renewal/recurrence period: | 3 years | 3 years | 5 years | Once-off | 2 years | 2 years |
| 1 Acolyte, Altar Server Co-ordinator/Trainer, Altar Server (Adult interacting with child Altar Servers) | ✓ | | ✓ | ✓ | | ✓ |
| 2 Aged Care or Nursing Home Ministry (including Extraordinary Communion Minister) | | ✓ | ✓ | ✓ | ✓ | |
| 3 Care & Concern, Sick & Frail, Home Communion, Hospital Ministry (including Extraordinary Communion Minister) | | ✓ | ✓ | ✓ | | ✓ |
| 4 Catechist (offering religious instruction in State schools) | ✓ | | ✓ | ✓ | ✓ | |
| 5 Church Guide (e.g. Cathedral Guide) | ✓ | | ✓ | ✓ | ✓ | |
| 6 Chaplain (Lay) | ✓ | ✓ | ✓ | ✓ | | ✓ |
| 7 Children's Liturgy Co-ordinator/Leader/Worker | ✓ | | ✓ | ✓ | | ✓ |
| 8 Choir Member (Adult), Music/Choir Conductor or Coordinator (interacting with children or children's choir) | ✓ | | ✓ | ✓ | ✓ | |
| 9 Cleaner (with keys) | | ✓ | ✓ | ✓ | ✓ | |
| 10 Counter | | ✓ | ✓ | ✓ | ✓ | |
| 11 Finance Council or Board Member | | ✓ | ✓ | ✓ | ✓ | |
| 12 Grounds-Keeper, Gardener, Maintenance Worker (with keys) | | ✓ | ✓ | ✓ | ✓ | |
| 13 Homeless Outreach Coordinator/Leader/Worker | ✓ | | ✓ | ✓ | | ✓ |
| 14 Local Safeguarding Representative | ✓ | | ✓ | ✓ | | ✓ |
| 15 Musician or Organist (Adult - interacting with children) | ✓ | | ✓ | ✓ | ✓ | |
| 16 Office Administrator | | ✓ | ✓ | ✓ | ✓ | |
| 17 Parish Pastoral Council or Leadership Team member | ✓ | | ✓ | ✓ | ✓ | |
| 18 Photographer or Video Operator (including live-streaming) | ✓ | | ✓ | ✓ | ✓ | |
| 19 Piety Store Convenor | | ✓ | ✓ | ✓ | ✓ | |
| 20 RCIA Coordinator/Leader/Worker (including those attending schools for Religious Instruction) | ✓ | | ✓ | ✓ | ✓ | |
| 21 Religious Institute Trainee, Aspirant or Postulant | ✓ | ✓ | ✓ | ✓ | | ✓ |
| 22 Religious Brother, Sister, Nun | ✓ | ✓ | ✓ | ✓ | | ✓ |
| 23 Sacramental or Pastoral Program Coordinator/Leader/Worker | ✓ | | ✓ | ✓ | | ✓ |
| 24 Sacristan or Mass Coordinator | ✓ | | ✓ | ✓ | ✓ | |
| 25 Seminarian | ✓ | ✓ | ✓ | ✓ | | ✓ |
| 26 Transport Ministry (e.g. Bus Driver) | ✓ | | ✓ | ✓ | ✓ | |
| 27 Young Adult Group Coordinator/Leader/Worker | ✓ | | ✓ | ✓ | ✓ | |
| 28 Youth Group Coordinator/Leader/Worker | ✓ | | ✓ | ✓ | | ✓ |

Child/Children – Any person under 18 years of age.

Adult – Any person 18 years of age or older.